



Riara School of Business  
*Nurturing business innovators*

**JANUARY-APRIL 2024 SEMESTER EXAMINATIONS**

**EXAMINATION FOR DIPLOMA IN BUSINESS ADMINISTRATION**

**RPB 012: PUBLIC PROCUREMENT MANAGEMENT**

**DATE:** 11<sup>TH</sup> APRIL 2024  
**HOURS**

**TIME: 2**

**GENERAL INSTRUCTIONS:**

- i. Students are **NOT** permitted to write on the examination paper during reading time.
- ii. This is a closed book examination. Text book/Reference books/notes are not permitted.

**SPECIAL INSTRUCTIONS**

1. Write your REGISTRATION NO. Clearly on the answer booklet(s).
2. Answer Question One and ANY other TWO questions.
3. Questions in all sections should be answered in answer booklet(s)
4. PLEASE start the answer to EACH question on a NEW PAGE.
5. For the questions, write the number of the question on the answer booklet(s) in the order you answered.
6. Write on both sides of each leaf and indicate number of each question at the top of each page.
7. Write the answers in a paragraph form unless stated otherwise.
8. Marks allocated to each question are shown at the end of the question.
9. All rough work must be done on the answer booklet and crossed through!
10. Use supplementary pages only when you have exhausted those in this book.

11. Fasten the supplementary pages to the inside back cover of this booklet

**QUESTION ONE: COMPULSORY (30 MARKS)**

a) Distinguish the following terms:

- i. Purchasing Management and Procurement Management (2 marks)
- ii. Procurement Planning and Procurement Cycle (2 marks)

b) Discuss **FIVE (5)** key content items that are identifiable in a procurement plan of a public procuring entity/institution. (10 marks)

c) Discuss **SIX (6)** principles of public procurement as envisioned by the public Procurement and Disposal Act of 2005 (6 marks)

d) Explain any **FOUR (4)** means you would justify in selection and evaluation of your institution's suppliers list (4 marks)

e) Discuss the benefits and challenges of e-procurement in integrating and streamlining procurement processes (6 marks)

**QUESTION TWO:**

(a) Outline key stages a procurement cycle of a public procuring entity/institution. (10 marks)

(b) Briefly discuss **FOUR (4)** sourcing policies that can be adopted by a procuring entity (10 marks)

**QUESTION THREE:**

(a) Procurement is a major function within the supply chain and facilitates in value addition of the chain. Using examples, discuss the relationships between procurement with the following functional departments of an organization:-

- i. Finance and accounting department. (2 marks)
- ii. Information communication and technology department. (2 marks)
- iii. Production department (2 marks)
- iv. Marketing department (2 marks)

v. Transport department

**(2 marks)**

(b) Importance of documentation in the procurement process is critical in supporting payment to suppliers. Explain **FIVE (5)** documents used in any given procurement process and entity. **(10 marks)**

**QUESTION FOUR:**

(a) Evaluate **FOUR (4)** unethical activities that compromise the equity, fairness and competitiveness of procurement processes; **(10 marks)**

(b) Explain **FIVE (5)** procurement procedures used by public institutions **(10 marks)**